



## SIGNS YOUR BUSINESS NEEDS A BOOKKEEPER

Being your own boss is not all plain sailing and sometimes you need to reach out for a little help with the parts of running a business which are not so much fun.



Here are some common issues that many small-business owners face:

### OUT-OF-CONTROL PILES OF RECEIPTS AND BILLS

**You've been meaning to get** all those invoices and receipts dealt with, but there never seems to be enough time. Keeping up to date with tracking your income and expenses is vital to the health and wellbeing of your business and it gives you an accurate and timely view of your cashflow.

A bookkeeper can handle this for you, giving you the time to concentrate on what you really need to do.

### YOUR FINANCES HAVE YOU STRESSED

If you are handling your own business finances, tax season is probably a tense time for you. Even if you have hired a CPA, **they don't have a detailed view of your day-to-day** finances and getting all the required documents and data to them can be time consuming and frustrating.

## YOU WANT TO GET FINANCING TO GROW YOUR BUSINESS

In order to get a bank loan for your business, you need accurate, organized and up-to-date financial data. Using the services of an experienced bookkeeper will enable you to provide timely and accurate reports to the bank, which will increase the chances of you getting a better loan and make the whole process far less stressful for you.

## CASH FLOW MANAGEMENT

Unanticipated expenses can really add up. **Monitoring all your “ins and outs”** takes time and energy that would be better spent on enjoying your life away from work. A good bookkeeper can help you maximize your profit margin by paying attention to where your money is coming from and where it is going.

## NO TIME FOR YOUR GOALS

You started your business because you have a vision and goals you want to achieve. Lately you have begun to realize that your time is more often spent keeping track of **your company’s books and it’s** becoming a chore. A bookkeeper can give you back the time to dream and set goals again, by keeping up with the never-ending financial maintenance which comes from owning your own business.

IF YOU ARE FACING ANY OF THESE CHALLENGES IN YOUR BUSINESS, IT MAY BE TIME TO TALK TO A BOOKKEEPER!

## WHY CHOOSE US OVER THE COMPETITION?

**Bookkeepers are still often thought of as “bean-counters”, producing basic financial reports that are** of limited use to the business owner, and which the bookkeeper is unable to fully explain.

As 21st Century Bookkeepers, we at Safe Hands Bookkeeping are able to advise our clients, providing analysis and insight to the financial statements, enabling them to make informed decisions and move their businesses forward.

**At Safe Hands, we** use modern technology to bring efficiency and effectiveness to the table and, above all, **we** make the effort to make sure **we thoroughly** understand your business and its needs.

Contact us:

Email: [info@safehandsbookkeeping.com](mailto:info@safehandsbookkeeping.com)

Phone: (512) 402-2451

Web: [www.safehandsbookkeeping.com](http://www.safehandsbookkeeping.com)